



621 East 6<sup>th</sup> Street, Holtville, CA 92250

### Certificated 12-Month Pay Form

As per the agreement between the Holtville Teachers Association (HTA) and the Holtville Unified School District, HTA unit members *may* elect a 12-month pay cycle under the provisions of Article 21.4 of the HTA contract. To qualify for this provision, unit members must submit this completed form by July 15<sup>th</sup> of the preceding year in which they would like to receive a 12-month pay cycle.

The following will help to illustrate the effect of this **voluntary** election on the pay schedule.

#### Hypothetical Pay Example

School Year: 2020-21  
 Placement: Group 5, Step 10  
 Salary: 80,173.00

Month	11-month Pay	12-month Pay
July 2020	-	-
August	7,288.45	6,681.08
September	7,288.45	6,681.08
October	7,288.45	6,681.08
November	7,288.45	6,681.08
December	7,288.45	6,681.08
January	7,288.45	6,681.08
February	7,288.46	6,681.08
March	7,288.46	6,681.08
April	7,288.46	6,681.09
May	7,288.46	6,681.09
June	7,288.46	6,681.09
July 2021	-	6,681.09
<b>Total Pay</b>	<b>80,173.00</b>	<b>80,173.00</b>

#### Certification of Participation in the 12-Month Pay Program

By signing this form, I acknowledge that I am **voluntarily** participating in the 12-Month Pay program. I understand that the District has made no representation as to any tax or retirement implications of this **voluntary** program.

Employee Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit this form no later than July 15<sup>th</sup> to the District Office.

*This institution is an equal opportunity provider and employer*